
**MINUTES OF THE SEPTEMBER 18, 2007
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

1. **Call to Order** – Chairman, Dean Wendle called the Rogue Community College (RCC) Board of Education (Board) to order at approximately 4:00 p.m. on Tuesday, September 18, 2007 at the Redwood Campus, Conference Room H-2, 3345 Redwood Highway, Grants Pass, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Mr. Wendle, Pat Ashley, Pat Huycke, Kevin Talbert, David Trump, and Joseph Zagorski. Sharon Davidson was absent due to pre-arranged plans.
3. **Introduction of Guests** – State Representative, Susan Morgan; Advisory Committee member, Midge Renton; Student Representative Jarrod Goode; and RCC management, faculty and staff in attendance included Peter Angstadt, Margaret Bradford, Galyn Carlile, Lynda Warren and Denise Nelson. There were no Faculty or Classified representatives in attendance.

4. **Presentations/General Discussion**

A. State of Oregon Oath of Office – *Patricia Ashley*

Chairman Wendle administered the State of Oregon Oath of Office for newly appointed Board of Education member Patricia Ashley. (Required signatures were obtained on the applicable form and said form was notarized – see file.)

B. Oregon State Representative – *Susan Morgan*

State Representative Susan Morgan has served in the legislature 9 years (five legislative sessions). During the most recent session, she served on the Ways and Means Subcommittee for Education, Ways and Means Subcommittee for Human Services and the full Ways and Means Committee.

Rep. Morgan provided background information regarding recent history of the state financial status. During the 2001/03 budget period, the state was in recession and 20% of revenue, used to buy services in all sectors, was lost. Consequently, the state experienced a rebuilding process during the 2003/05 and 2005/07 sessions. The state has recently enjoyed an economic boost with approximately 20% increase in funding over the previous biennium. Ms. Morgan also discussed the shift in leadership in the House of Representatives this last session. It was unexpected that the Republican Party would lose control of the House. As a result, she believes the laws and budget passed during the last session benefited constituent groups of the Democratic Party. As an example, 40% of the state budget goes to K-12, and they received an additional billion dollars more to spend. The public employees union just completed a salary negotiating process which resulted in salary and benefit increases. Community Colleges in our state experienced tremendous increases in growth during the end of the 1990's through the beginning of 2000 without an increase in funding. During the 2001/03 session, the community college budget was substantially increased.

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Unfortunately, it was during that time when the economy declined. Five special sessions of the legislature were then convened to balance the state budget. One of the first things to be alleviated was the increased spending that community colleges were to receive. Since that time, there have been a group of legislators that have worked hard to ensure community colleges receive increased funding.

During the most recent session, the Ways and Means Co-Chair budget reflected a significant funding increase, approximately 17%, for K-12. The community college system received substantially less than that. The Co-Chairs utilized administrative funds designated to community colleges for the development of a number of computer-type systems to help with communication between community colleges, four-year system and the K-12 system, such as transfer information and facilitate distance learning. Designated funds earmarked to develop a number of standardized short-term certificate programs were also utilized to increase the community college operating budget.

Rep. Morgan reported the Shared Responsibility Model was fully funded during this last session. Previous models did not consider personal circumstances. The Shared Responsibility Model is more complex in that it has different levels of support for different income levels, and different family sizes. This program will be available to graduate students, full and part-time, two-year and four-year students.

President Angstadt thanked Rep. Morgan for her outstanding efforts during her service as a State Representative and that she will be missed since she has decided not to run for re-election.

Dean Wendle commented the Oregon Community College Association will focus on accountability in the future. Ms. Morgan agreed with the importance of accountability and stated every agency in state government now has outcome performance measures for programs within the agency.

Kevin Talbert extended appreciation to Rep. Morgan for her time and effort in attending RCC Board meetings. He requested she share insight into the upcoming legislative session in regard to issues community colleges should pay particular attention to. She responded by saying legislators adopted a new format to operate at the beginning of the legislative session in January. For the first time, a specific date was determined to end the session on June 30, 2007 (two months shorter than normal) and reconvene for one month, February 2008. The idea was that policy and budget committees would continue through the interim and into the special session with the same people serving on said committees. These committees have just begun to meet and will meet through the middle of December and will which bills should be introduced next session. The Senate has decided each committee will introduce 1 or 2 bills and each member of the Senate will introduce 2 bills. The House has indicated only bills that come through committees will be introduced. Another interesting thing

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to take note of is that the Primary elections will take place in May. By February, the names of individuals running for office will be well known and consequently, there will be a large amount of political posturing during this period. Ms. Morgan added office space in the capitol will be refurbished during this time, so office space and hearing room availability will be limited. There will be a number of rebalances and budget issues needing to be addressed, although she does not anticipate the community college budget will be looked at in February.

Pat Huycke discussed the fact that the community college budget was passed with a budget note indicating the funding formula will be discussed. He requested Rep. Morgan share her suggestions on how to proceed if this discussion is not initiated. Rep. Morgan responded by saying the issue around funding has been around a long time. When she chaired the Education Sub-Committee in 2003, Central Oregon Community College had a lawsuit challenging the legality of the funding situation. She believes it is a classic political situation in which the campuses that have well supported tax bases are frustrated and the campuses that have taxes bases which are not well supported like how the funding formula works now. She has always counseled against throwing this issue into the legislative arena because each legislator will rally around their own campus. She strongly urged RCC Board members to stay at the table in regard to this debate. In her opinion, it does not make sense to have a system in place where some communities are rewarded for not being generous while other communities are being penalized for being generous. At the same time, unfortunately, she does not know what the answer is. She believes community college Presidents are the correct people to deal with this debate.

Given the current funding formula situation, Joseph Zagorski provided an example that if Umpqua Community College and RCC were the only two entities involved, (one college benefiting from the formula and the other struggling as result) a resolution could never be reached. He suggested it seems as if a third party might need to resolve this issue. Rep. Morgan pointed out there are a good amount of people that believe the current system works. This is also the same system that K-12 works with. She urged Board members again to stay at the table regarding this issue. She anticipates there will be a significant change in turnover in the upcoming legislature. She encouraged Board members to take the time necessary to educate new legislators regarding issues of importance to RCC and to also take the time to attend legislative meetings.

Chairman Wendle thanked Representative Morgan for her time and assistance.

5. Committee Advisory Reports

A. Students, Faculty, Classified

Students - Jarrod Goode, Student Body President, RWC, distributed a report (see file). He reported the OCCSA met September 10-11 at PCC. There were several outstanding keynote speakers including State Representative Larry Galizio.

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Jarrod reported 100 students in attendance participated in deliberations, facilitated by a moderator, to obtain a consensus on priority items for OCCSA Board efforts. The goal was to narrow the number of priority items from 30 down to a total of three; however, in the end (and with the amount of time provided to deliberate) the group agreed on the following five items:

1. Student Tuition Aid
2. Childcare
3. Health Care
4. Tax Reform
5. Environmental Sustainability

He also reported New Student Welcome Day was held September 17 with a moderate turn-out of students. Tours and workshops were provided. Student government and campus clubs were represented and available to answer questions.

There was no faculty or classified report.

B. Advisory Committee, Josephine and Jackson Counties

Peter Angstadt reported he met with Jackson County Advisory committee members John Anhorn and Dick Rudisile. One topic of discussion was to explore the possibility of commissioning a sales person to promote RCC's management and supervisor training within the business community. John Anhorn provided Peter with a name of a person to contact for this. Peter also met with Josephine County Advisory committee members and discussed the I.V.B.E.C. The Cheney Foundation will be on the Redwood Campus soon to conduct a sight visit regarding a possible \$30,000 grant toward the I.V.B.E.C. project. In addition to the U.S.D.A. grant of \$300,000, approximately \$70,000 - \$80,000 will need to be raised for soft costs including architectural and engineering expenses. To date, Josephine County has earmarked \$25,000 from economic development funds and the Four Way Foundation has provided a grant of \$5,000.

C. Facilities

- a) **RCC/SOU Joint Facility Advisory Council** – Dean Wendle reported the council discussed solar energy panels for the building. Discussion regarding this was not initiated soon enough to construct the roof with solar panels like they normally could with new construction. Anticipated cost would be approximately \$800,000. The possibility of forming and LLC for investors was discussed, so that an investor would receive tax credits and accelerated appreciation. Signage was also discussed to ensure good visibility for signs. Dean mentioned the council discussed signage would read, "Higher Education Center" in large letters followed by RCC and SOU, but after some thought, he believes this should be reversed, indicating RCC and SOU in large letters. It was determined Lynda Warren will contact Greg Sanders to discuss this.

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Peter Angstadt reported discussion occurred regarding a regional partnership with RCC and SOU and the possibility of developing a slogan and other publicity ideas. President Cullinan, SOU, and Peter will initiate discussion with community members via small group meetings to discuss community member views of a long-term partnership between RCC and SOU.

b) **RCC/SOU Oversight Committee – No report at this time.**

D. Finance and Audit Committee – Joseph Zagorski reported the committee reviewed checkbook information and are discussing the need to do so. They also discussed improving the executive summary to highlight comparative differences from the previous month. The only significant change to the financial statement was that of three new grant awards. A funding formula presentation will be provided prior to the next Board meeting on 10/16.

E. Board Executive Committee – Dean Wendle reported the Executive committee met to review the Board agenda. He also reported Dick Cottrill met with various Board members to discuss college organizational issues.

F. OCCA/ Legislative/OSBA Reports – Dean Wendle reported he has discussed the funding formula issue with Andrea Henderson, OCCA Executive Director. She initiated conversation with Dean regarding this and has committed to discussing this issue, but not at the OCCA convention in October. Dean requested Board members contact Denise Nelson to process convention registration for those planning to attend. Dean also advised Andrea Henderson that Dr. Zagorski is interested in serving on the Governor’s task force to conduct a college study.

G. Foundation – Pat Huycke reported the Foundation has not held a Board meeting as of yet but will do so in October.

H. Strategic Planning – Peter Angstadt reported the Strategic Planning committee will meet the beginning of November. Internal work is underway; however, such as a session during in-service regarding this with all employees. Stakeholder satisfaction surveys have been initiated as well as trend analysis.

6. Consent Agenda

Joseph Zagorski moved, seconded by Pat Huycke, that the RCC Board approve the consent agenda as follows:

A. August 21, 2007 Board Meeting and August 24, 2007 Special Session Minutes

B. Human Resources

- a. Full-time Faculty Math Instructor (Anna Drouillard)
- b. Full-time Faculty Math Instructor (Tracy Lingo)
- c. Full-time Faculty Nursing Instructor (Janice Olson)
- d. Full-time Faculty, Fixed Term Counseling (Christopher Grant)

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- e. Full-time Exempt, Fixed Term (Marian Stoner)
- f. Full-time Faculty Nursing Resignation (Denise Tinkham)
- g. Full-time Faculty Nursing Resignation (Dori Steers)
- h. Full-time Faculty Early Retirement (Stephen O'Donnell)
- i. Full-time Faculty Nursing Resignation (Diane Nye)

C. Grants

- a. Continuing Grants
 - 1. Southern Oregon Women in Trades (Gender Equity)
 - 2. Career Workforce Skills Training (Student Employment)
 - 3. OCCURS (OCCURS)
 - 4. TRiO – Talent Search (TRiO-TS)
 - 5. College Goal Oregon (Financial Aid)
- b. New Grants
 - 1. Community College Caregiver Training (Short Term Skills Trng.)

D. Financial

- a. Monthly Financial Data Report – August 2007

Dr. Zagorski confirmed the signature for Diane Nye's resignation letter was obtained.

The motion was carried 6 to 0.

7. Other Action/Information Items

A. Review Board Policy II.B.060 Gambling (First Reading)

President Angstadt indicated this policy is being presented because raffles occur on campus, in addition to fundraising events, in support of student scholarships and activities. The Treasures of our Community event is held annually in conjunction with Family Friends. Administration is recommending the Board allow the college President, at his/her discretion, authorization to approve activities such as raffles, Monte Carlo games, etc., if used to support student scholarship or direct activities.

Kevin Talbert commented that historically, gambling was strictly prohibited in our society 20-30 years ago. Today, state revenue to support education is funded in significant part by gambling.

8. President's Report

- A. Campus Leaders' and Recognition Report** - See September 2007 report (on file).
- B. Administration/Organization/Information Items**
Peter discussed the following items:

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a) President's Monthly Report:

- Peter provided an overview of the alcohol policy and mentioned there was discussion regarding this at the Executive committee meeting. It was mentioned that when Rogue Music Theater uses the Marjorie Holzgang Concert Bowl, visible signage should be used stating no alcohol is allowed. Dr. Trump expressed his concern regarding any alcohol use on campus. Dr. Zagorski commented that in California, it is state mandated that community colleges have a no alcohol policy; however, alcohol is allowed on university campuses.
- Progress is being made regarding the I.V.B.E.C. Dr. Trump asked if we have contacted the I.V. High School regarding this project. Peter has been referred to an individual at the high school regarding this and plans to contact them.
- The RCC/SOU joint facility is also progressing well and there are many people behind the scenes working on joint program development and computer, financial and registration systems.
- Andrea Henderson, Executive Director, OCCA, attended an RCC Board of Education meeting a few months ago and mentioned the possibility of RCC receiving money from the strategic reserve fund. Peter contacted Commissioner Preus-Braly regarding this. The final outcome of the request is yet undetermined.
- As we look at the funding formula, more community college Presidents have discussed this issue with Peter. Colleges especially in the rural area are looking at this now, such as the President of Blue Mountain Community College. Columbia Gorge Community College is also concerned.
- Peter complimented Denise Swafford on her efforts, and others, in coordinating fall in-service. State Representative Ron Mauer was guest speaker. A session on strategic planning was conducted at in-service.
- Dick Cottrill will conduct one more session with faculty/staff and will present preliminary ideas regarding organizational issues soon. President's staff will coordinate meetings with Board members, 2-3 at a time, to meet with Peter regarding this issue prior to the next Board meeting.

- b) FTE Report – (see file) The summer FTE report shows an increase of 28 FTE. He added the policy has been changed regarding 2+2 enrollment. Peter also reported the state advised RCC they were going to disallow approximately 50, 2+2 registrations because they were not submitted on time. The reason they were not submitted on time was because, prior to the change in policy, submittal of this

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information was not time sensitive. Since the change in policy, college staff have been working with local area high schools to obtain this information in a timely manner. Peter discussed the possibility that the state may also disallow some of our 2+2 registration from 2006. The college has experienced a decrease in academic transfer students and administration is conducting trend analysis on this in an attempt to determine why the decrease has occurred

- 9. Executive Session** – The Board adjourned for executive session pursuant to ORS 192.660 (2)(e) – Real Property Transactions; and ORS 192.660 (2)(h) Legal Counsel at 5:36 p.m. The Board returned to regular session at 6:05 p.m.

10. Old Business

A. Pending Items

- a. Board of Ed Ethics Policy – This was added to the Pending Items list last fiscal year. It was determined it is good practice to review and discuss this periodically. This will remain on the Pending Items list until such time the Board is able to review said policy, possibly during a summer retreat.
- b. Board Member Evaluation – This was also added to the Pending Items list last fiscal year. Kevin Talbert commented it would be healthy to conduct a self-evaluation of the Board. Pat Ashley has served on Boards that have adopted a self-evaluation. The benefit to this is that Board members focus on core elements and accomplishing goals. Staff will contact OCCA to receive information regarding this issue.

11. New Business

- Pat Huycke recently traveled to Joseph, Oregon, and toured thriving foundries in that area. He inquired about the status of the proposed RCC Arts Quad project. Staff will check into this.
- Pat Huycke discussed the possibility of differential tuition for specific programs such as nursing. He would like to help find a way to expand the nursing program since the need for qualified nurses is so great. His idea is to have a group of students (outside of RCC's set rate of tuition), where the tuition would be more, but the college could possibly seek Foundation support, then another group of students could be on a self-support, pay-as-you-go basis, to help support the program. Cheryl Markwell responded by saying that half of the nursing instruction has to happen at hospitals. RCC can currently support the nursing program through the general fund with a total of 24 nursing students. Designated funds from local area hospitals in the past have supported up to 36 students. With the uncertainty of funding assistance from Providence Hospital, this idea might be able to fill the financial gap if this funding is lost. The goal would be not to decrease the number of students since there is such a significant demand for the program. Cheryl will talk to the nursing staff about this

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idea. Peter will continue to discuss this issue with Providence Hospital. In the future, Peter would like to investigate a way to expand clinical time.

- Kevin Talbert inquired if there is any other way we can expand the nursing program. Can students obtain clinical instruction anywhere other than southern Oregon's three area hospitals? He recommended the college keep looking to find new ways to expand the program.
- Pat Hucyke commented that, in order to increase FTE, and if there is an area in RCC's curriculum such as firefighting, where the college has the extra capacity, but not the funding, we might consider implementing differential tuition to help the program grow.
- Dean Wendle suggested adding "Differential Tuition" to the Pending Items list.

12. Board Round Table

13. Adjournment – The meeting adjourned at 6:25 p.m.

Denise Nelson, Assistant to the President and Board of Education

Dean Wendle, Chairman, RCC Board of Education

Dated: October 16, 2007
